

## LOADING THE FORMS:

If you are using Medtech but not able to use the advanced form (because your PHO is not associated with SouthLink) then you need to load the following outbox documents.

**DSDOC** Derm Lab Request - Lab request form

**PATCON** Patient Consent form

**DERMRF** Specialist Referral letter

**GPSCC** – GP Skin Cancer Study - this is a WORD document which has preformatted drop down lists. Click on the appropriate boxes or select from the drop down lists.

**GPSCCT** – GP Skin Cancer Study – **this is only to be used if you do not have Microsoft WORD. It is gathering the same information as the WORD version but requires you to type free text to complete the form.**

Follow the instructions from the PDF file called “Installation Instructions - Advanced Forms” starting at page 6. (Ie ignore the first 5 pages on how to load the advanced form)

## ACCESSING THE FROMS:

To access these outbox documents you select them from the outbox list.

## WHAT IS EACH FORM FOR ?

During the initial consult use the **Patient Consent Form** (PATCON) then the **GP Skin Cancer Study** (GPSCC or GPSCCT) to gain consent and gather some basic hx , your clinical diagnosis and management plan.

If you need to refer the patient use the **DERMRF** Specialist Referral letter

If you are submitting a biopsy use the Lab request form - **DSDOC**